

Rhode Island HPRP - Request for Payment Cost Descriptions

These cost descriptions are only eligible when associated with eligible HPRP Program Participant(s).

1. Financial Assistance & Inspections:

- a. Rental Assistance
- b. Rental Arrearage
- c. Moving Cost Assistance (Payments to storage, moving, and/or truck companies)
- d. Utility Payments
- e. Utility Arrearage
- f. Security/Utility Deposit
- g. Habitability Inspections
- h. Staff & Fringe (Personnel who process financial assistance paperwork and issue checks)

2. Case Management:

- a. Staff & Fringe (Personnel who perform case management and screen eligible clients)
- b. Expenses associated with Case Management (office supplies, mileage, etc.)

3. Legal Services:

- a. Staff & Fringe (Personnel who offer legal services and screen eligible clients)
- b. Expenses associated with Legal Services (office supplies, etc.)

4. Housing Search/Relocation:

- a. Staff & Fringe (Personnel who offer housing search/relocation services and coordinate with landlords)
- b. Expenses associated with Housing Search/Relocation (office supplies, etc.)

5. Financial Counseling:

- a. Staff & Fringe (Personnel who conduct financial counseling classes or sessions)
- b. Expenses associated with Financial Counseling (pamphlets, etc.)

6. Landlord/Tenant Counseling:

- a. Staff & Fringe (Personnel who conduct Landlord/Tenant Counseling classes or sessions)
- b. Expenses associated with Landlord/Tenant Counseling (pamphlets, etc.)

The following are INELIGIBLE expenses under HPRP:

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| ▪ Mortgage Costs | ▪ Clothing and Grooming |
| ▪ Construction or Rehabilitation | ▪ Home Furnishings |
| ▪ Credit Card bills and Consumer Debt | ▪ Pet Care |
| ▪ Car Repair/Transportation Costs | ▪ Entertainment Activities |
| ▪ Travel costs* | ▪ Work or Education Related Materials |
| ▪ Food | ▪ Cash Assistance to Program |
| ▪ Medical or Dental Care and Medicines | Participants |

**Mileage Reimbursement is an allowable expense for Case Managers and should be listed under Case Management*

Under no circumstances can funds be issued directly to program participants, ALL HPRP FINANCIAL ASSISTANCE MUST BE ISSUED TO THE APPROPRIATE THIRD PARTY (such as the landlord or utility company).

If funds are found to be used for ineligible clients or activities as determined by the HPRP Partnership and/or HUD, the sub-recipient will be required to reimburse its line of credit.